

Report to: Governance Committee

Date of meeting: 24 September 2025

By: Deputy Chief Executive

Title: Amendment to the Constitution – Access to Information Procedure Rules

Purpose: To consider amendments to Part 4 (Rules of Procedure) of the Council's Constitution to update the Access to Information Procedure Rules regarding the Forward Plan in line with current legislation.

RECOMMENDATION:

The Governance Committee is recommended to recommend the County Council to agree to amend the Constitution as set out in Appendix 1 of this report.

1. Background Information

1.1. The Constitution sets out a requirement to publish an annual notice regarding the Forward Plan in at least one newspaper circulating in the area of the local authority. This requirement stems from legislation that has been repealed and as such this provision is not necessary and serves no practical purpose.

1.2. The Leader of the County Council continues to prepare a Forward Plan which is published on the [Council's website](#) on the last working day of the month detailing decisions including Key Decisions to be taken in the forthcoming 4 months in accordance with Regulations.

2. Supporting Information

2.1. Proposed amendments to the Constitution are set out at Appendix 1 of this report.

3. Conclusion and Reason for Recommendation

3.1. The Constitution is kept under review, and the most recent review has identified an out-of-date requirement which is no longer required and serves no practical purpose, and which it is therefore recommended be deleted.

3.2. This recommended amendment to the Constitution will not alter or affect the contents of or the way in which the Forward Plan is published which will continue to comply with legal requirements.

PHILIP BAKER
Deputy Chief Executive

Contact Officer: Sophie Webb
Email: sophie.webb@eastsussex.gov.uk
Tel: 01273 337495

BACKGROUND DOCUMENTS:

None